



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 06-02-2014**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: May 28, 2014

SUBJECT: JEFFERSON COUNTY Meetings – Week of June 2, 2014

June 2, 2014 Monday	WI County Highway Association Summer Conference *Planning and Zoning Committee Parks Committee County Board Supervisor Orientation	8:00 a.m. 8:30 a.m. 1:00 p.m. 5:15 p.m.	Chula Vista Resort 2501 River Road, WI Dells Jefferson County Courthouse, Rm 203 Jefferson County Courthouse, Rm 202 Jefferson County Courthouse, Rm 205
June 3, 2014 Tuesday	WI County Highway Association Summer Conference Aging & Disability Resource Center Advisory Committee (ADRC)	8:00 a.m. 1:00 p.m.	Chula Vista Resort 2501 River Road, WI Dells Human Services 1541 Annex Rd, Jefferson
June 4, 2014 Wednesday	WI County Highway Association Summer Conference Courthouse Security & Facilities Committee	8:00 a.m. 8:15 a.m.	Chula Vista Resort 2501 River Road, WI Dells Jefferson County Courthouse, Rm 202
June 5, 2014 Thursday	*Fair Park Committee (Agenda Revised)	8:00 a.m.	Fair Park 503 N. Jackson Ave, Jefferson
June 6, 2014 Friday	*WI River Rail Transit Commission (WRRTC) (Agenda Added)	10:00 a.m.	Dane County Garage 2302 Fish Hatchery Rd, Madison
June 7, 2014 Saturday	No Scheduled County Meetings		
June 8, 2014 Sunday	No Scheduled County Meetings		



Agenda

Jefferson County Highway Committee Notice

W.C.H.A Summer Highway Conference
June 2 – 4, 2014
Chula Vista Resort
2501 River Road
Wisconsin Dells, WI 53965
8:00 A.M.

Attendees:

Committee Members: George Jaeckel, Chair; Walt Christensen, Vice-Chair;
Al Counsell, Secretary; Ron Buchanan; Carlton Zentner
Highway Commissioner: William T. Kern

AGENDA TOPICS

WCHA Summer Highway Conference:

Members of the Highway Committee may attend the Wisconsin County Highway Association Summer Highway Conference, at the Chula Vista Resort, Wisconsin Dells, WI.

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, JUNE 2, 2014

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Review of Agenda**
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
- 6. Communications**
- 7. Approval of April 28, May 12 and May 15, 2014 Meeting Minutes**
- 8. Monthly Financial Report for Land Information Office – Andy Erdman**
- 9. Monthly Financial Report for Zoning – Rob Klotz**
- 10. Review and Possible Decision on Request by ATC for Outside Storage in an Industrial zone at W1225 Marietta Ave, Town of Ixonia, on Property Owned by Sandy Creek, LLC/Herro Woodland Trust**
- 11. Decisions on Petitions Presented in Public Hearing on May 15, 2014**
 - R3725A-14 – Bruce Lucht, Town of Cold Spring
 - R3726A-14 – John Tincher/Tikalsky Farms LLC Property, vacant 2 acre site, Town of Cold Spring
 - R3727A-14 – John Tincher/Tikalsky Farms LLC Property, 6 acres with existing barn, Town of Cold Spring
 - R3728A-14 – John Tincher/Tikalsky Farms LLC Property, 2-acre farm consolidation lot, Town of Cold Spring
 - R3730A-14 – Charles Hutchins/Hutchins Trust Property, Town of Milford
 - R3731A-14 – Paul Kramer, Town of Cold Spring
 - CU1779-14 – George Leveille/Kenneth & Naomi Steel Property, Town of Hebron
 - CU1780-14 – Debra Camodeca, Town of Waterloo
- 12. Future Agenda Items**
- 13. Upcoming Meeting Dates**
 - June 16, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
 - June 19, 7:00 p.m. – Public Hearing Beginning in Courthouse Room 205
 - June 30, 8:30 a.m. – Decision Meeting in Courthouse Room 203
 - July 14, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
 - July 17, 7:00 p.m. – Public Hearing in Courthouse Room 205
 - July 28, 8:30 a.m. – Decision Meeting in Courthouse Room 203
- 14. Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountyiwi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

AGENDA
JEFFERSON COUNTY PARKS COMMITTEE
Jefferson County Courthouse
311 South Center Avenue, Rm 202
Jefferson WI 53549
June 2, 2014 @ 1:00 p.m.

Committee: Walt Christensen, Matthew Foelker, Mike Kelly, Laura Payne, Augie Tietz

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of the May 5, 2014 Meeting Minutes
7. Communications
 - a. Tonette Walker to Visit Dorothy Carnes Park – Daily Union
 - b. Walk with Walker at Carnes Park on Friday – Daily Union
 - c. It's a Walk in The Park – Daily Union Opinion Page
 - d. Trio Paddling Length of Rock River – Beaver Dam Daily Citizen
 - e. State's First Lady Takes Walk at Carnes Park – Daily Union
 - f. Email from David Spiegelberg, Wisconsin Department of Tourism
 - g. Pack 88 Group Camping May 16th and 17th
 - h. Playground Nearly Finished – The Lake Mills Leader
 - i. Our Parks Are For The Birds – and The Bird Watchers
8. Discussion and Possible Discussion on changing Park Committee Meeting Date and Time
9. Discussion and Possible Decision on Watertown Outboarders Property - Meeting Notes with DNR on 5/15/14
10. Discussion and Possible Decision on Parks Endowment Funds Available
11. Update on Harvest Gardens and Hearty Gardens
12. Update on camping at Dorothy Carnes Park East
13. Update on Dog Park Firearm Mishap
14. Update on Walk with Walker Event
15. Update on 2014 Parks Department Budget
16. Update on Korth Playground Project
17. Update on Watertown to Oconomowoc DOT TAP Grant
18. Update on Glacial Heritage Area (GHA) Project
19. Set Tentative Meeting Dates/Times for: July 7, 2014 at 1:00 pm.
20. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101, 24 hours prior to the meeting, so appropriate arrangements can be made.

**Jefferson County
County Board Member Orientation – Session 2
Monday, June 2, 2014**

**Jefferson County Board
311 S. Center Avenue, Room 205
Jefferson WI 53549**

5:15 – 6:05 p.m. **Assemble, Meet and Greet with Department Heads (see below)**

6:05 – 6:10 p.m. **Welcome: *Ben Wehmeier, County Administrator***

6:10 – 6:15 p.m. **Introductions of Members: *Steve Grabow, Facilitator***

6:15 – 6:45 p.m. **Roles & Responsibilities**

6:45 – 7:10 p.m. **Strategic Plan & Mission**

7:10 – 7:40 p.m. **Projected 2015 Budget & Other Major Issues**

7:40 – 8:00 p.m. **Questions and Answers**

Room	Department	Room	Department
111	Administrator Human Resources	203B	Highway Department
Lower Level	Central Services	205	Human Services
115	Clerk of Courts	101	Land Information
235	Br 4 Judge Koschnick	114	Land & Water Conservation
110	Corporation Counsel	Lower Level	Management Information Systems (MIS)
109	Finance County Clerk	204	Parks
225	District Attorney	102	Register of Deeds
112	Economic Development	103	Surveyor
203A	Sheriff's Office Emergency Management	107	Treasurer
Lobby	Fair Park	202C	UW Extension
114	Coroner	209	Veterans' Service
202B	Health Department	201	Zoning



Aging & Disability Resource Center Advisory Committee

Jefferson County Human Services Department
Health/Human Services Conference Room
1541 Annex Road
Jefferson, WI 53549

Tuesday, June 3, 2013
1:00 PM

Committee Members: Carol Battenberg, Ellen Haines, Dan Krause, Jim Mode, Georganne Mortensen, Carolyn Niebler, Earlene Ronk, Darlene Schaefer & Connie Stengel

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review Agenda
5. Public Comment
6. Approval of 5/6/2014 Minutes
7. Communications
 - a. 2014 WI Women's Policy Institute Training Announcement
8. Review & Update Meeting Bylaws: Consider meeting every other month
9. ADRC Activity Report
 - a. Inclusion/Exclusion Policy Review and Approval
10. Senior Dining Program
 - a. Review and Approve: Serving Residents of Group Living Facilities Policy
 - b. Status of Donations
 - c. Lake Mills Outreach to Increase Participation
11. WI Dementia Care Redesign Project: Report from Standards Workgroup Session
12. Review 2013 Annual Report
13. Caregiver Coalition Building
14. World Elder Abuse Day: I-Team Open Meeting
15. Set next meeting date and possible agenda items
16. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

The Committee may discuss and/or take action on any item specifically listed on the agenda

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Jefferson County Courthouse

Room #202

311 S. Center Avenue

Jefferson, WI 53549

June 4, 2014 at 8:15 a.m.

Committee Members by SCR 70.39

*Randy R. Koschnick
Circuit Court Judge*

*James Schroeder
County Board Chair*

*Benjamin Wehmeier
County Administrator*

*Carla Robinson
Clerk of Circuit Court*

*Michael Onheiber
Family Court Commissioner*

*Paul Milbrath
Sheriff*

*Susan Happ
District Attorney*

*Jeffrey DeLaRosa
Public Defender*

*Jennifer Weber
Rep. of local bar association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Emergency Mgmt Director*

Other Members:

*Mark Miller
Central Services Manager*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from March 12, 2014 meeting.
5. Communications.
6. Citizen comments.
7. Courthouse Security Plan Update:
 - a) **Duress alarms:** duress alarms have been reactivated. Pager system has been deactivated. Courthouse staff should contact security station at 8670 to have bailiff paged. Security bailiffs to remove and replace red security info cards so that they contain correct contact information (Behm).
 - b) Replacing Courtroom Security Cameras (Miller).
 - c) SCR 68.05(4)(m) "preparedness plan for disasters impacting or affecting court operations in coordination with local emergency management department" (Haugom).
8. Continuity of Operations Report (Haugom).
9. Tentative future meeting dates:

September 3, 2014	8:15 a.m.
December 3, 2014	8:15 a.m.
March 4, 2015	8:15 a.m.

(change start time to 8:30 a.m.?)
10. Adjourn.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Fair Park
Committee Members:**

Blane Poulson, Chair

Matthew Foelker, Vice Chair

**Jennifer Hanneman,
Secretary**

Al Counsell

Russell Kutz

**FAIR PARK COMMITTEE
MEETING AGENDA**

June 5, 2014

8:00 a.m.

***REVISED 6/2/14**

**Jefferson County Fair Park
Activity Center – Conference Room
503 N. Jackson Avenue
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of May 1st Meeting
7. Communications
8. Financial Report
9. Discussion and possible action of Fair 2014
10. ***Discussion and possible action on new beef building**
11. Fair Park Director's Report
12. Fair Park Supervisor's Report
13. Fair Office Report
14. Set next meeting date and Potential Future Meeting Agenda Items
15. Adjourn

The Committee may discuss and/or take action on any item specially listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, June 6, 2014 Executive Committee Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Mary Penn, WRRTC Administrator

Wisconsin River Rail Transit Commission

Executive Committee Meeting

Friday, June 6, 2014 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2014

January 10	XCom Meeting – Full Commission Meeting
February 7	Full Commission Meeting – Xcom Meeting
March 7	XCom Meeting
April 4	XCom Meeting
May 9	Full Commission Meeting
June 6	XCom Meeting
July 11*	XCom Meeting
August 8	Full Commission Meeting
September 5	XCom Meeting
October 10	XCom Meeting
November 7	Full Commission Meeting
December 5	XCom Meeting

NOTE: The WRRTC's meetings are usually held at 10:00 AM on the first Friday after the first Tuesday of the month at the Dane County Highway Building in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

To learn more about WRRTC, please visit our website at www.wrrtc.org

Wisconsin River Rail Transit Commission

Executive Committee Meeting - Friday, June 6, 2014 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM *Call to Order – Alan Sweeney, Chair*
2. Roll Call. *Establishment of Quorum – Mary Penn*
3. Action Item. *Certification of Meeting's Public Notice – Noticed by Penn*
4. Action Item. *Approval of Agenda – Prepared by Penn*
5. Action Item. *Approval of draft May Meeting Minutes– Prepared by Penn*
6. Updates. *Public Comment – Time for public comment may be limited by the Chair*
7. Updates. *Correspondence & Communications – Discussion may be limited by the Chair*
8. Updates. *Announcements by Commissioners – No Discussion Permitted*

REPORTS & COMMISSION BUSINESS

10 minutes estimated | Update & Possible Action

9. **WRRTC Financial Report** – *Jim Matzinger, Dane County CPA / WRRTC Accountant*
 - *Treasurer's Report for May and Payment of Bills*

10 minutes estimated | Update

10. **Wisconsin & Southern Railroad's Report on Operations** – *Ken Lucht, WSOR*
 - *Update on Monthly Maintenance Activities*
 - *Update on Capital Projects*
 - *Update on Business Development*
 - *Other Continuing Issues/ Topics*

10 minutes estimated | Update

11. **WDOT Report**– *Frank Huntington, Kim Tollers, WDOT*

5 minutes estimated | Update

12. **WRRTC Administrator's Report** – *Mary Penn, WRRTC Admin.*

10 minutes estimated | Update

13. **Consideration and possible action on paying for WRRTC 2015 liability insurance with Richgels-Schaefer Insurance** – *Mary Penn, WRRTC Admins*

14. Action Item. **Adjournment**